

Audrey Pack Memorial Library

Board of Trustees

Minutes of October 8, 2024

Alma Marquardt called the meeting to order at 5:32 p.m.

In attendance: Alma Marquardt, Kim Johnson, Brianne Yancy, Cindy Wilkey, Jody Bauer, Nikki Branam-Snyder

Minutes: Minutes from the August 13, 2024 were presented; Jody Bauer made a motion to approve, second by Brianne Yancy. Minutes approved with no objections or corrections.

Library Director's Report: Cindy Wilkey presented the financial report; noting that for the month of September the library is 1.2% above target for expenses for the month. The Director noted that the increases came from purchasing patron requested items and staff hours to cover the library during her vacation. The Director reported that the Adult Craft Hour (facilitated by Angela Knox) was going well, with participants coming from Soddy Daisy to attend. Also reported, Macon County Library Director and Branch Directors come and observed the Lil Llamas storytime in hopes to begin the same type of program at Macon County libraries. Lastly, the library (facilitated by Karin Leahy) participated in the Rhea County Back to School Fiesta to support ESL students and their families. Many connections were made between the library and various organizations within Rhea County. Karin provides translation services for the city (when needed) and holds walk-in hours on Saturday 10-2 for those in need of assistance.

The Director will be attending the Grandview Fall Festival to showcase the library. Its services and programs.

Angela Knox will be attending the Summer Reading Conference at Art Circle on October 10, 2024.

Karin Leahy will be attending an in-service at the regional office on October 24, 2024.

Friends of the Library: No attendees and/or report.

Library Foundation: No attendees and/or report.

Ocoee River Regional Office: See attached for region news; Nikki Branam-Snyder presented Kim Johnson and Sean O'Neill certificates for completing the Trustee Certification Program. It was also reported the Cindy Wilkey and her staff received recognition from the state for their efforts to reach out to ESL community members in Rhea County. The Trustees received a copy of the Public Library Service Agreement and Support Rankings for TN Libraries by county.

New Business:

Revisions to the Gaming Policy were discussed; the original policy had created barriers to access to the gaming system. The Director submitted a revision to the original policy (see attached), motion made by Brianne Yancy to approve revision, second made by Kim Johnson.

The Director and Board Chair addressed the need for improvements to the exterior of building; although Bryan College has volunteered to pain the exterior; the Trustees felt the work was best left to a professional due to the amount work needed to be completed. The Trustees will work in conjunction with the regional office and the Friends of the Library to find funds to complete this work, through use various grants from private companies such as Lowes, Home Depot, and Harbor Freight. The Trustees will look into local obtaining local donations from Huber, General Shale, and Nokian Tyres.

The Director noted that the library did not have a complete policy on library volunteers in place; the Trustees advised that the Director seek out policies from other libraries to present at the next meeting.

Unfinished Business: Alma Marquardt and Kim Johnson, under the guidance of the regional office and TN Friends of the Library; will work in helping and providing resources and support to the Friends of the Library and their efforts on re-establishing their 501c status.

Public Comment: None

Kim Johnson made a motion to adjourn the meeting, Jody Bauer second. Meeting was adjourned by Alma Marquardt at 6:59 p.m.

Approved 12/10/2024